

Minutes
Arkansas Psychology Board
via Teleconference
Board Meeting
February 17, 2023
9:00AM

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chairman of the Board, Dr. Kleitsch, at 9:17 AM.

ROLL CALL

Board members present: Dr. Joyce Fowler, Dr. Lisa Fitzgibbons, Ms. Marcia Fuller, Dr. Edward Kleitsch, Mr. Mickey Shell, and Mr. Jim Furgason.

Staff members present: Ms. Brandi Thompson

Mr. Colin Davies was excused.

Mr. Doug House was present as the Board's Attorney General's representative.

APPROVAL OF AGENDA

Dr. Fowler made a motion to amend the agenda to include ArPA representatives under Psychologist's Inquiries. Mr. Shell seconded the motion. The motion passed unanimously.

PSYCHOLOGIST'S INQUIRIES

Dr. Lee Isaac submitted a syllabus inquiring if it would be accepted for a potential technician. Dr. Fowler made the motion to advise Dr. Isaac that at first review, the course does not meet the criteria for Personality Testing and to refer back to the Law and Rules. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

ARKANSAS PSYCHOLOGICAL ASSOCIATION

Dr. Tisha Deen and Mr. Randy Thurman provided information regarding House Bills 1173 and 1359. Dr. Fowler will participate in the Legislative meeting being held on February 20, 2023, at the State Capitol.

AUTISM TASKFORCE

Dr. Sabine Falls was present to inquire about the duties of the Autism Taskforce representative. Dr. Fowler made a motion to nominate Dr. Falls, if interested. Mr. Shell seconded the motion.

The motion passed unanimously.

APPROVAL OF PAST MINUTES

Mr. Furgason made a motion to approve the January Meeting Minutes as amended. Ms. Fuller seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Ms. Fuller advised that the agency continues to operate within its budget. The monthly expenditure for January was \$10,100.29, revenue was \$3,156.42, the remaining appropriations \$103,885.31, and the cash investment balance was \$1,007,935.04. Dr. Fitzgibbons made a motion to accept. Mr. Shell seconded the motion. The motion passed unanimously.

PERSONNEL COMMITTEE

The Personnel Committee reviewed the processes and structure if the agency's workflow. The following recommendations were made and presented to the Board:

- Dr. Fowler made a motion to add a check box to the Request for Application form that states Out-of-State licenses to help staff identify the application more readily and prioritize the workflow. Mr. Furgason seconded the motion. The motion passed unanimously.
- Dr. Fowler made a motion to call emergency meeting for Out-of-State applicants to prevent delay of starting employment. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.
- Dr. Fowler made a motion to review and create sub-groups on the agenda by the type of application and all members should review the items together. Ms. Fuller seconded the motion. The motion passed unanimously.
- Dr. Fowler made a motion to review the reference letters of applicants from other states coming from APA accredited institutions/internships and that they hold an active license, instead of reviewing the whole file. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.
- Dr. Fowler advised of a structure the agenda's Credential Reviews as Full Licensure, Provisional Licensure, LPEI's, LPE's, CPQ applications, Out-of-State APA accredited applications, non-APA accredited applications.
- Dr. Fowler made a motion to update the quarterly report form to include the place of supervision. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

The Complaint Committee advised of no report.

DIRECTOR'S REPORT

No report.

CHAIRMAN'S REPORT

Dr. Kleitsch advised of no report.

OLD BUSINESS

Dr. Sara Brisson submitted an application and revised Statement of Intent to be considered as an Applicant Psychologist- Provisional Licensee. Dr. Fitzgibbons made a motion to approve. Ms. Fuller seconded the motion.

Dr. Daniel Johnson submitted credentials for Ms. Sarah Hunt for consideration as a Neuropsychological Technician. Ms. Fuller made a motion to approve credentials. Dr. Fitzgibbons seconded the motion.

Mr. Matthew Sutton submitted additional documentation for Licensed Psychological Examiner-Independent status. Ms. Fuller made a motion to deny at this time and for Mr. House and Ms. Thompson to discuss and also invite Mr. Sutton for further clarification of the total number hours accrued over the course of 5 years, to resolve any ambiguities, toward Independent status. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

NEW BUSINESS

Statement of Intent

Ms. Marcia Fuller submitted a revised Statement of Intent to remove Projective Testing. Ms. Fuller recused herself. Dr. Fowler made a motion to approve, advising Neuropsychology can only administer score, but not interpret, and the supervisor must review and co-sign all reports and documents. Mr. Shell seconded the motion. The motion passed unanimously.

Statement of Intent-Telepsychology

Mr. Mickey Shell submitted an appended Statement of Intent to include Telepsychology. Mr. Shell recused himself. Ms. Fuller made a motion to approve the request. Mr. Furgason seconded the motion. The motion passed unanimously.

Supervisory Status

Dr. Margaret Podkova submitted an application and supporting documentation to be considered as a Board approved supervisor. Dr. Fowler made a motion to approve the request. Ms. Fuller seconded the motion. The motions passed unanimously.

Dr. Chayla Slaton submitted an application and supporting documentation to be considered as a Board approved supervisor. Dr. Fowler made a motion to approve the request pending

submission of an application reflecting supervision of interns. Ms. Fuller seconded the motion. The motions passed unanimously.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

Dr. Kelle Agassiz's Quarterly Reports for the periods of September 5, 2022 – December 31, 2022. Dr. Fowler made a motion to accept and to submit in a timely manner. Mr. Shell seconded the motion.

Dr. Robert Crouch's Quarterly Report for the period of October 1, 2022 – December 31, 2022. Ms. Fuller made a motion to advise that only annual reports are required for LPE's. Dr. Fitzgibbons seconded the motion.

Ms. Penny Dedmon's Quarterly Report for the period of October 18, 2022 – January 17, 2023. Dr. Fitzgibbons made a motion to deny and invite her to the next meeting to provide additional clarification of weekly individual face-to-face supervision. Dr. Fowler amended the motion to advise to not see any clients until face-to-face supervision has been established. Dr. Fitzgibbons seconded the motion. Mr. House made a recommendation for a Hearing. On March 1, 2023, Mr. House, Ms. Thompson and Mr. Davies reviewed the documentation submitted and advised Ms. Dedmon to attend the March 17, 2023 meeting to clarify.

Dr. Lana Dillon's Quarterly Report for the period of October 1, 2022 – December 31, 2022. Dr. Fowler made a motion to accept with an explanation of missing two hours and using the new quarterly report form. Ms. Fuller seconded the motion.

Dr. Laura Goodhart's Quarterly Reports for the period of September 1, 2022 – November 30, 2022. Dr. Fitzgibbons made a motion to approve pending submission of reports divided into the 3rd and 4th quarters. Ms. Fuller seconded the motion.

Dr. Lorianne Graves' Quarterly Reports for the period of September 16, 2022 – December 16, 2022. Ms. Fuller made a motion to approve pending submission of reports divided into the 3rd and 4th quarters as well clarification if supervision was face-to-face/video and the total number of hours. Mr. Shell seconded the motion.

Dr. Cynthia Lang's Quarterly Report for the period of September 1, 2022 – November 30, 2022. Dr. Fitzgibbons made a motion approve pending submission of reports divided into the 3rd and 4th quarters. Mr. Shell seconded the motion.

Ms. Laura Needham-Puckett's Quarterly Report for the period of October 1, 2022 – December 31, 2022. Dr. Fitzgibbons made a motion to accept with an explanation if requesting Independent status and advised LPE's should only send Annual reports during renewal. Ms. Fuller seconded the motion.

Dr. Laura Rohm's Quarterly Reports for the period of October 1, 2022 – December 31, 2022. Dr. Fowler made a motion to accept. Dr. Fitzgibbons seconded the motion.

Dr. Steven Schiele's Quarterly Report for the period of October 21, 2022 – January 21, 2023. Dr. Fowler made a motion to accept. Dr. Fitzgibbons seconded the motion.

Dr. Jeffrey Swenskie's Quarterly Report for the period of October 26, 2022 – December 31, 2022. Dr. Fowler made a motion to accept. Ms. Fuller seconded the motion.

Dr. Stacey Waters' Quarterly Reports for the periods of September 1, 2022 – December 31, 2022. Dr. Fitzgibbons made a motion to accept. Dr. Fitzgibbons seconded the motion.

CREDENTIAL REVIEWS

The Credential Review Committee made a fully seconded motion to approve the following credential(s):

Dr. Arica Norzagaray submitted an application to be considered as an Applicant Psychologist-Provisional Licensee. Dr. Fowler to approve pending submission of a Statement of Intent to include Biofeedback and Neuropsychological Testing. Ms. Fuller seconded the motion.

Dr. Steven Schiele submitted an application to be considered as a fully Licensed Psychologist. Dr. Fowler made a motion to approve credentials. Dr. Fitzgibbons seconded the motion.

Dr. Marcela Weber submitted an application to be considered as an Applicant Psychologist-Provisional Licensee. Dr. Fowler to approve pending submission of an updated Supervision Agreement and Plan to include Psychological Testing, Objective Personality Testing and Family Therapy for areas of practice, as well as Child and Adolescent for populations to be served if planning to practice. Dr. Fitzgibbons seconded the motion.

The motions passed unanimously.

ADJOURNMENT

Dr. Fitzgibbons made a motion to adjourn at 12:15pm. Ms. Fuller seconded the motion. The motion passed unanimously.