

**Minutes**  
**Arkansas Psychology Board**  
**via Teleconference**  
**Board Meeting**  
**February 19, 2021**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:15 AM.

**ROLL CALL**

Board members present: Dr. Betty Everett, Dr. Lisa Fitzgibbons, Dr. Joyce Fowler, Ms. Marcia Fuller, Mr. James Furgason, Dr. Art Gillaspay, Dr. Edward Kleitsch and Mr. Mickey Shell.

Staff members present: Mr. Colin Davies and Ms. Brandi Thompson.

Mr. Joe West was present as the Board's Attorney General's representative along with Ms. Sydney Meyer as a Law Clerk.

Dr. Fowler advised she will not be present at the March 19, 2021 meeting.

**APPROVAL OF AGENDA**

Dr. Gillaspay made a motion to approve the agenda as amended. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Everett made a motion to approve the January Minutes as amended. Mr. Shell seconded the motion. The motion passed unanimously.

**REPORT FROM THE COMPLAINT COMMITTEE**

Mr. West presented procedures regarding Board conduct during Hearings and the Arkansas Freedom of Information Act.

Mr. West also advised of the intent to set a Hearing for April's Board meeting.

**PERSONNEL COMMITTEE**

Dr. Everett made a motion for Mr. Davies and Dr. Kleitsch to organize sub-committees to review agenda items and proposed a trial run for April's meeting. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. Everett made a motion to change the Quarterly Reports based on the calendar year, due by the 7<sup>th</sup> or each month. Mr. Shell seconded the motion. The motion passed unanimously.

### **TREASURER'S REPORT**

Ms. Thompson advised that the agency continues to operate within its budget. The monthly expenditure for January was \$17,091.19, revenue was \$3,075.19, the remaining appropriations \$82,904.58, and the cash investment balance was \$877,280.76. Dr. Everett made a motion to accept. Ms. Fuller seconded the motion. The motion passed unanimously.

### **DIRECTOR'S REPORT**

Mr. Davies advised the two attestation questions were added to the renewal process to inquire if supervisor/supervisee has completed the Annual Report.

### **NEW BUSINESS**

#### **Board Member Recognition**

Dr. Everett advised she will remain on the Board until the Governor appoints another member.

#### **Appointment of Board Officers**

Dr. Kleitsch will remain the Chair of the Board;  
Dr. Everett will remain the Treasurer until another member is appointed. Once Dr. Everett has stepped down, Ms. Fuller will become the Treasurer;  
Dr. Gillaspay will remain the Secretary; and Mr. Davies will contact the Governor's office to speed up the process to re-appoint Dr. Gillaspay.  
Dr. Fowler made a motion to accept. Mr. Shell seconded the motion. The motion passed unanimously.

#### **Statement of Intent**

Dr. Darline Thorson submitted a letter from her previous supervisor to reflect expansion of her Statement of Intent to provide Neuropsychology. Dr. Everett made a motion to advise Dr. Thorson to provide more information of Post-Doctoral training and to specify how all NAN requirements have been met (i.e. evaluations, specific training and number of hours under supervision). Dr. Fowler seconded the motion. The motion passed unanimously.

Mr. Chad Parsons submitted a Statement of Intent and documentation requesting Psychological Examiner with Independent status. Dr. Fitzgibbons made a motion to

approve Independent status. Ms. Fuller seconded the motion. The motion passed unanimously.

### **Statement of Intent-Telepsychology**

Dr. Valerie Balldin submitted a Statement of Intent to add telepsychology. Dr. Fitzgibbons made a motion to approve. Ms. Fuller seconded the motion. The motion passed unanimously.

### **Supervision Agreement and Plan**

Dr. Matthew Judah submitted a revised Supervision Agreement and Plan to request to change his Primary supervisor to Dr. Jennifer Veilleux. Dr. Gillaspay made a motion to approve pending the Supervision Agreement and Plan to reflect one-hour of weekly supervision. Dr. Everett seconded the motion. The motion passed unanimously.

**The Board recessed at 12:10PM.  
The Board reconvened at 12:40PM.**

### **QUARTERLY REPORTS**

**The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report form(s):**

1. Dr. Kimberly Callaway-Gentry's Quarterly Report for the period of October 1, 2020 – December 31, 2020. Dr. Everett made a motion to approve with a letter to send an explanation of missing two hours of supervision. Ms. Fuller seconded the motion.
2. Dr. Elissa Dougherty's Quarterly Reports for the periods of July 18, 2020 – October 18, 2020 and October 19, 2020 – December 31, 2020. Dr. Fowler made a motion to approve with a letter to advise to send reposts in a timely manner. Ms. Fuller seconded the motion.
3. Dr. Christina Jeffrey's Quarterly Report for the period of August 5, 2020 – November 6, 2020. Dr. Gillaspay recused himself. Dr. Fowler made a motion to approve with a letter to send an explanation of missing one hour of supervision. Ms. Fuller seconded the motion.
4. Dr. Haley Layton's Quarterly Report for the period of October 7, 2020 – January 5, 2021. Dr. Fowler made a motion to approve. Dr. Everett seconded the motion.
5. Dr. Sarah Lindeman Root's Quarterly Report for the period of October 5, 2020 – January 8, 2021. Dr. Gillaspay recused himself. Dr. Fitzgibbons made a motion to approve. Ms. Fuller seconded the motion.

6. Dr. Kathy White's Quarterly Report for the period of October 5, 2020 – January 5, 2021. Dr. Everett made a motion to approve. Dr. Fowler seconded the motion.

The motions passed unanimously.

### **CREDENTIAL REVIEWS**

**The Credential Review Committee made a fully seconded motion to approve the following credential(s):**

1. Dr. Fernando Alessandri submitted an application to be considered as a Licensed Psychologist. Dr. Fowler made a motion to approve credentials as a fully licensed Psychologist. Dr. Everett seconded the motion.
2. Dr. Elissa Dougherty submitted requested documentation to be considered as a Licensed Psychologist. Dr. Everett recused herself. Mr. Furgason made a motion to approve credentials as a Licensed Psychologist. Ms. Fuller seconded the motion.
3. Dr. Sarah Lindeman Root submitted an application to be considered as a Licensed Psychologist. Dr. Gillaspay recused himself. The application was tabled in January until the last Quarterly Report has been submitted. The Quarterly Report was received, and Dr. Fowler made a motion to approve Dr. Lindeman Root as a Licensed Psychologist. Ms. Fuller seconded the motion.
4. Dr. Sherese Hicks submitted an application to be considered as a Licensed Psychologist-Provisional Licensee. Dr. Gillaspay recused himself. Dr. Fowler made a motion to approve credentials as a Licensed Psychologist-Provisional Licensee pending submission of a Supervision Agreement and Plan reflecting clarification of weekly supervision and populations. Dr. Everett seconded the motion.
5. Dr. Amy Parish submitted credentials for Ms. Denise Smith for consideration as a Neuropsychological Technician. Dr. Fowler made a motion to deny until transcripts have been received and submit a legible application in black ink. Dr. Fitzgibbon seconded the motion.

The motions passed unanimously.

### **ADJOURNMENT**

Dr. Kleitsch made a motion to adjourn at 1:22. Dr. Everett seconded the motion. The motion passed unanimously.