



# Arkansas Department of Health

## Arkansas Psychology Board

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Governor Asa Hutchinson

José Romero, MD, Secretary of Health

## Non-APA Accredited Internship Requirements Arkansas Psychology Board

I hereby verify on behalf of \_\_\_\_\_ (Applicant)  
 that the Internship training program at \_\_\_\_\_ (Internship site)  
 met the criteria in the Arkansas Psychology Board Rules and Regulations, at the time of their  
 participation, as stated below: **(Please check Yes or No)**

a.	The training program was organized, in contrast to supervised experience or on-the-job training, and designed to provide the intern with a programmed sequence of training experiences. The primary focus and purpose must be assuring the breadth and quality of training.	<input type="checkbox"/> Yes <input type="checkbox"/> No
b.	The internship agency had a clearly designated staff Psychologist who was responsible for the integrity and quality of the training program and who was actively licensed/certified by the State Board of Examiners in Psychology.	<input type="checkbox"/> Yes <input type="checkbox"/> No
c.	The internship agency had two or more Psychologists on the staff as supervisors, at least one of whom must be actively licensed as a Psychologist by the State Board of Examiners.	<input type="checkbox"/> Yes <input type="checkbox"/> No
d.	Internship supervision was provided by a staff member of the internship agency or by an affiliate of that agency who carried clinical responsibility for the cases being supervised. At least half of the internship supervision was provided by one or more psychologists.	<input type="checkbox"/> Yes <input type="checkbox"/> No
e.	The internship provided training in a range of assessment and treatment activities conducted directly with clients seeking health services.	<input type="checkbox"/> Yes <input type="checkbox"/> No
f.	The internship must be completed within a multidisciplinary setting. The contribution of a minimum of two other disciplines, whose expertise is germane, into the evaluation and intervention decisions in professional problems areas is considered a necessary aspect of professional training and experience.	<input type="checkbox"/> Yes <input type="checkbox"/> No
g.	At least 25 percent of trainee's time was in direct client contact (minimum 500 hours).	<input type="checkbox"/> Yes <input type="checkbox"/> No

h.	The internship included a minimum of two hours per week (regardless of whether the internship was completed in one year or two) of regularly scheduled, formal, face- to-face individual supervision with the specific intent of dealing with psychological services rendered directly by the intern. There must also have been at least two additional hours per week in learning activities such as: case conferences involving a case in which the intern was actively involved; seminars dealing with clinical issues; co-therapy with a staff person including discussion; group supervision, additional individual supervision.	<input type="checkbox"/> Yes <input type="checkbox"/> No
i.	Training was post-clerkship, post-practicum and post-externship level.	<input type="checkbox"/> Yes <input type="checkbox"/> No
j.	The intern must have a title indicating his/her training status.	<input type="checkbox"/> Yes <input type="checkbox"/> No
k.	The internship agency made available to prospective interns a written statement or brochure which described the goals and content of the internship, stated clear expectations for quantity and quality of trainee's work. (ATTACH DOCUMENTATION)	<input type="checkbox"/> Yes <input type="checkbox"/> No
l.	The internship required a minimum of 2000 completed within 24 months.	<input type="checkbox"/> Yes <input type="checkbox"/> No
m.	Public announcement of services and fees and contact with the lay or professional community was offered only by or in the name of the supervising Psychologist or agency.	<input type="checkbox"/> Yes <input type="checkbox"/> No
n.	Users of the intern's services were informed as to the intern's status, and given specific information as to his/her qualifications and functions.	<input type="checkbox"/> Yes <input type="checkbox"/> No
o.	The supervisor was responsible for all documentation including clinical records, reports, and written correspondence.	<input type="checkbox"/> Yes <input type="checkbox"/> No
p.	The supervisor established and maintained a level of supervisory contact consistent with established professional standards, and was fully accountable in the event that professional, ethical, or legal issues were raised.	<input type="checkbox"/> Yes <input type="checkbox"/> No
q.	The internship agency had a minimum of two (2) interns at the doctoral level of training during applicant's training period.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Director of Internship Training: \_\_\_\_\_  
Please Print

Signature \_\_\_\_\_

Date \_\_\_\_\_