

**Minutes**  
**Arkansas Psychology Board**  
**Via Zoom**  
**Board Meeting**  
**April 17, 2020**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:04 AM.

**ROLL CALL**

Board members present: Dr. Betty Everett, Dr. Fitzgibbons, Dr. Joyce Fowler, Ms. Marcia Fuller, Dr. Art Gillaspy and Dr. Edward Kleitsch were present via teleconference.

Staff members present: Director Susan Cooper and Ms. Brandi Thompson.

Mr. Joe West was present as the Board's Attorney General's representative via teleconference.

**APPROVAL OF AGENDA**

Dr. Gillaspy made a motion to approve the agenda. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Gillaspy made a motion to approve the March 20, 2020 minutes as amended. Ms. Fuller seconded the motion. The motion passed unanimously.

**REPORT FROM THE COMPLAINT COMMITTEE**

No report

**PERSONNEL COMMITTEE**

No report.

**TREASURER'S REPORT**

The Board was advised that the agency continues to operate within its budget. The monthly expenditure for March was \$10,564.40, revenue was \$3,813.29, the remaining appropriations \$114,019.61 and the cash investment balance was \$811,654.53. Dr. Fowler made a motion to accept. Dr. Gillaspy seconded the motion. The motion passed unanimously.

## **DIRECTOR'S REPORT**

Director Cooper reported the following:

1. Omit verification charges with the launch of the new website. Dr. Everett made a motion to waive fees. Dr. Gillaspay seconded the motion. The motion passed unanimously.
2. On July 1, 2020, all new licensee's numbers will be generated automatically. Dr. Fowler made a motion to accept. Dr. Gillaspay seconded the motion. The motion passed unanimously.
3. Next meeting is May 8.
4. All COVID-19 accommodations and Rules Changes information is posted on website.
5. ADH is looking for rules or law changes due by April 30.
6. ASP is no longer performing fingerprinting for background checks. We have an option to do a name only check and require them to go back later for fingerprinting.
7. Website go-live on Tuesday or Wednesday.
8. Governor Memorandum
  - a. Suspend all discretionary travel
  - b. Implement hiring freeze
  - c. Suspend discretionary spending
  - d. Suspend Director's discretion requests for salary increases
9. We have purchased a second laptop so both staff may work from home.
  - a. Staff will put a sign on door that staff is working remotely, to please email or call and leave a message. Staff will come in 2-3 times a week for mail, etc.
10. Renewals are on go for May 1. Letter to licensees will go out soon. The licensees will receive an email containing a receipt and a renewal certificate. They may update their contact information during renewal.

## **NEW BUSINESS**

### **Topics of Discussion**

1. Dr. Fowler presented to the Board current Telehealth statistics. Dr. Fowler made a motion to suspend the requirements for telepsychology for 120 days from March 20, 2020 and for licensees to be in compliance with APA Guidelines, Arkansas Telemedicine Act and HIPPA Rules and all other Rules, Statues or Orders in the practice of Psychology. Appropriate training/documentation would be required beyond the 120 days COVID-19 Emergency Rule. Dr. Everett seconded the motion. The motion passed unanimously.

2. Dr. Seth Sorenson presented to the Board questions regarding Neuropsychology and the need for approved technicians in Neuropsychology testing with no interpretations. The board advised Dr. Sorenson to follow the Rules for guidance.
3. Dr. Brandi Whitaker presented to the Board questions regarding Internship supervision modifications amid the COVID-19 pandemic. Two motions were made: 1. The requirement for a minimum of one hour per week of in face supervision can now be performed via electronic supervision pursuant to 6.2. C. (1) of Rules during the COVID-19 pandemic. Motion 2: The Arkansas Psychology Board recognizes completion of an APA accredited internship program as meeting the requirement for completion of the required internship year. (see 2009 Rules and Regulations 5.4. F. (1)).

### **CEU Extension**

Dr. Thomas Stephenson submitted a request for an extension to complete his CEUs. Dr. Gillaspay made a motion to deny the request and to request Inactive Status until able to complete CEUs. Ms. Fuller seconded the motion. The motion passed unanimously.

### **PL Extension**

Dr. Kathy White submitted a request for an extension of her Provisional License for 6-months. Dr. Everett made a motion to approve the extension for 6-months. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

### **Statement of Intent**

Dr. Phillip Brown submitted a revised Statement of Intent adding telepsychology. Dr. Gillaspay made a motion to approve his Statement of Intent. Dr. Everett seconded the motion. The motion passed unanimously.

Dr. Rosemary Burns submitted a revised Statement of Intent adding telepsychology. Ms. Fuller made a motion to approve her Statement of Intent. Dr. Everett seconded the motion. The motion passed unanimously.

Ms. Lana Dillon submitted a revised Statement of Intent and Supervision Agreement and Plan adding Level B testing, and a request to begin accruing 3,000 toward Independent status. Dr. Gillaspay made a motion to approve her requests and the supervision must be 1-hour weekly. Ms. Fuller seconded the motion. The motion passed unanimously.

Ms. Serena McKnight submitted a revised Statement of Intent adding telepsychology. Ms. Fuller made a motion to approve the Statement of Intent. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. Sandra Michel submitted a revised Statement of Intent removing Neuropsychology. Dr. Everett made a motion to approve the Statement of Intent. Ms. Fuller seconded the motion. The motion passed unanimously.

Dr. Jon Nolan submitted a revised Statement of Intent and Supervision Agreement and Plans. Dr. Gillaspay recused himself. Dr. Fowler made a motion to approve the Statement of Intent and Supervision Agreement and Plan excluding Dr. Reiner as a supervisor. Ms. Fuller seconded the motion. The motion passed unanimously.

Dr. Mara Wood submitted a revised Statement of Intent adding telepsychology. Dr. Everett made a motion to approve the Statement of Intent pending dated document. Dr. Gillaspay seconded the motion. The motion passed unanimously.

### **Supervision**

Dr. Marian Smith and Dr. Clark sent documentation stating she will no longer be supervised by Dr. Mark Clark. Dr. Fowler made a motion to advise Dr. Smith she shall not practice Neuropsychology until a new Supervision Agreement and Plan has been approved. Dr. Gillaspay seconded the motion. The motion passed unanimously.

### **CREDENTIAL REVIEWS**

**The Credential Review Committee made a fully seconded motion to approve the following credential(s):**

Dr. Daniel Johnson submitted credentials for Ms. Beth Swartzlander to the Board for consideration as a Neuropsychological Technician.

The motion passed unanimously.

### **QUARTERLY REPORTS**

**The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report form(s):**

1. Dr. Ellen Manegold's - Quarterly Report for the period of December 1, 2019 – February 29, 2020.
2. Dr. Sandra Michel's - Quarterly Reports for the period of September 3, 2019 – November 30, 2019 and December 1, 2019 – February 29, 2020.
3. Dr. Marta Pardo's - Quarterly Report for the period of December 1, 2019 - February 29, 2020.

4. Dr. Stephanie Steele-Wren's - Quarterly Report for the period of December 20, 2019 – March 30, 2020.

5. Dr. Brooke Yancey's - Quarterly Report for the period of December 1, 2019 - February 29, 2020.

The motion passed unanimously.

### **ADJOURNMENT**

Dr. Gillaspay made a motion to adjourn. Dr. Everett seconded the motion. The motion passed unanimously.

## **April 17, 2020 Oral Exam/Interview Results**

The Exam administration members recommended that the following participants passed the Oral Exam/Interview.

1. Dr. Christopher Bader, Ph.D. passed at the Psychologist level with no restrictions.
2. Dr. Mary DeCruise, Psy.D. passed at the Psychologist level with no restrictions.
3. Dr. Kristi Mannon, Ph.D. passed at the Psychologist level with no restrictions.
4. Dr. Andrew Mendonsa, Psy.D. passed at the Psychologist level with no restrictions.
5. Dr. Christina Pietz, Ph.D. passed at the Psychologist level with no restrictions.
6. Dr. Cheryl Smith, Ph.D. passed at the Psychologist level with no restrictions.
7. Dr. Tiffany Wierzbicki, Ph.D. passed at the Psychologist level pending amended Statement of Intent.