

**Minutes**  
**Arkansas Psychology Board**  
**101 East Capitol, Suite 415**  
**Board Meeting**  
**September 20, 2019**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:26 AM.

**ROLL CALL**

Board members present: Dr. Betty Everett, Dr. Lisa Fitzgibbons, Dr. Joyce Fowler, Dr. Gillaspay, and Dr. Edward Kleitsch.

Staff members present: Director Susan Cooper and Ms. Brandi Thompson.

Ms. Marcia Fuller was excused.

Mr. Joe West was present as the board's Attorney General's representative.

Mr. Matt Gilmore was present from the Health Department.

Dr. Fowler and Dr. Fitzgibbons requested to be excused from the October Board meeting. Dr. Fitzgibbons stated she will be available via phone. Dr. Everett requested to be excused from the November Board meeting. Dr. Gillaspay made a motion to excuse. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

**APPROVAL OF AGENDA**

Dr. Everett requested to add a Provisional License inquiry after the Personnel Committee's report on the agenda. Dr. Gillaspay made a motion to amend the agenda. Dr. Everett seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Everett made a motion to approve the August 16, 2019 Minutes as amended. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. Fowler made a motion to approve the August 22, 2019 Teleconference Minutes. Dr. Everett seconded the motion. The motion passed unanimously.

**REPORT FROM THE COMPLAINT COMMITTEE**

The Complaint Committee made a recommendation to dismiss C#19-04 because the licensee has provided records to the Complainant and contact information to patients. Dr.

Fowler made a motion to accept the recommendation. Dr. Everett seconded the motion. The motion passed unanimously.

### **PERSONNEL COMMITTEE**

The Personnel Committee advised of no findings against APB staff regarding a complaint. Dr. Fowler recommended a review of forms and checklists; add notices to internship sites and supervisors; and note that the supervisors share in the responsibility of completing the forms. Dr. Fowler requested Director Cooper to research whether the future website will have the ability to update applicants regarding status of completion.

Dr. Everett inquired whether an official transcript is needed before being approved for a Provisional License. It was noted that an unofficial transcript can be submitted for approval contingent upon the official final transcript being submitted soon after graduation.

### **TREASURER'S REPORT**

Dr. Everett informed the board that the agency continues to operate within its budget. The monthly revenue for August was \$4,391.94, expenses were \$17,592.40, the remaining operating balance for FY19 was \$169,307.67 and the cash investment balance was \$682,312.36.

### **DIRECTOR'S REPORT**

Director Cooper reported the following:

1. The progress from the Health Department to move forward with the new website;
2. INA overcharges since 2015 of approximately \$5,000 will be reimbursed;
3. National Register agreement vs PLUS via ASPPB;
4. Discontinuing the current format Provisional License certificate and replace it with the new format certificate provided by the database;
5. Reconciliation process is progressing;
6. There will be no Arkansas attendees at the ASPPB Fall conference in October.

### **OLD BUSINESS**

#### **Supervision Agreement and Plan**

1. Ms. Angela Etchison re-submitted her Supervision Agreement and Plan to continue supervision with Dr. A.J. Zolten. Dr. Gillaspay made a motion to approve her request. Dr. Everett seconded the motion. The motion passed unanimously.

## **RECESS/RECONVENE**

The board recessed at 12:03pm for lunch, credential reviews and quarterly reports.

The board reconvened at 1:00pm.

## **NEW BUSINESS**

### **Applicant Request**

Mr. Greg Wisdom submitted a request for Dr. Jane Booth to sit for the Oral Exam/Interview in October. Dr. Fowler made a motion to advise that the Board is unable to act on the request until the application has been received. Dr. Everett seconded the motion. The motion passed unanimously.

### **One-Time Consultation**

Dr. Christina Pietz submitted a request to conduct an evaluation in Arkansas in October. Dr. Fowler made a motion to approve her request, Dr. Gillaspay seconded the motion. The motion passed unanimously.

Ms. Bethany Yoder and Dr. Bob Stinson submitted a request for Dr. Jenna Wade to conduct an evaluation in Arkansas via telepsychology. Dr. Fowler made a motion to deny advising the request must be made by the psychologist and initial consultation must be in person. Dr. Gillaspay seconded the motion. The motion passed unanimously.

### **Reinstatement of License**

Ms. Lisa Bohne-Clay submitted a request to reinstate her license status from Voluntary Inactive to Active along with all CEU documentation. Dr. Everett made a motion to approve her request. Dr. Fowler seconded the motion. The motion passed unanimously.

### **Supervision Agreement and Plan**

Dr. Jessica Bryant submitted a request to revise her Supervision Agreement and Plan. Dr. Fowler made a motion to deny her request on the basis that Dr. John Ray is not a Board approved supervisor. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Dr. M. Kaye Ramsey submitted a request to revise her Supervision Agreement and Plan and Statement of Intent. Dr. Gillaspay made a motion to approve her Statement of Intent and approved her Supervision Agreement and Plan pending clarification of the amount of supervision time requested. Dr. Everett seconded the motion. The motion passed unanimously.

Dr. Tiffany Wierzbicki submitted a request to revise her Supervision Agreement and Plan. Dr. Gillaspay made a motion to approve her SAP pending removal of biofeedback on her Statement of Intent. Dr. Everett seconded the motion. The motion passed unanimously.

### **CREDENTIAL REVIEWS**

Dr. Arielle Marston's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Marston's credentials were approved pending clarification of Psychoeducational Testing on her Supervision Agreement and Plan.

Dr. Kaila Mitchell's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Mitchell's credentials were approved pending clarification of Psychoeducational Testing on her Supervision Agreement and Plan.

The Credential Review Committee (CRC) made and seconded motions to approve the following credentials:

1. Dr. Stephanie Steele-Wren's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.

### **QUARTERLY REPORTS**

1. Dr. Tiffany Wierzbicki - Quarterly Report for the period of mid-February 2019 through mid-May 2019. The report was reviewed and approved; the Board also advised Dr. Wierzbicki to submit the most recent report due August 2019.
2. Dr. Ellen Gillander - Quarterly Report for the period of March 1, 2019 through May 1, 2019. The Board reviewed and approved the report. The Board advises Dr. Gillander that reports should be submitted in a timely manner in the future to avoid denial or additional supervision.
3. Dr. Jean Devenny - Quarterly Report for the period of March 11, 2019 – June 10, 2019. The report was reviewed and approved.
4. Dr. Sacha McBain - Quarterly Report for the period of June 17, 2019 – September 18, 2019. The report was reviewed and approved.

### **ADJOURNMENT**

Dr. Gillaspay made a motion to adjourn at 1:42pm. Dr. Everett seconded the motion. The motion passed unanimously.