

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
June 7, 2019

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:20 AM.

ROLL CALL

Board members present: Dr. Betty Everett, Dr. Lisa Fitzgibbons, Dr. Fowler, Ms. Marcia Fuller, Dr. Art Gillaspy and Dr. Edward Kleitsch.

Staff members present: Ms. Susan Cooper and Ms. Brandi Thompson.

Dr. Fitzgibbons requested to be excused from the July 19, 2019 board meeting. Dr. Gillaspy made the motion to excuse. Dr. Fowler seconded the motion. The motion passed unanimously.

Mr. Joe West was present as the board's Attorney General's representative.

Ms. Brittany Roy was present as the board's Governor's office representative.

APPROVAL OF AGENDA

Dr. Gillaspy made a motion to move New Business before Old Business. Ms. Fuller seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Gillaspy made a motion to approve the April 19, 2019 board meeting Minutes and approve the May 17, 2019 Minutes as amended. Ms. Fuller seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

The Complaint Committee recommended to dismiss C#19-02 due to no direct evidence and lack of merit. Dr. Fowler made a motion to accept the recommendation. Dr. Everett seconded the motion. The motion passed unanimously.

PERSONNEL COMMITTEE

No report

TREASURER'S REPORT

Dr. Everett informed the board that the agency continues to operate within its budget. The board's monthly revenue for April was \$4,434.91, expenses were \$21,866.59, the board's remaining operating balance for FY19 was \$78,035.24 and the cash investment balance was \$722,570.29. The monthly revenue for May was \$59,609.49, expenses were \$17,628.87, the remaining operating balance for FY19 was \$63,324.76 and the cash investment balance was \$764,550.91. Dr. Fowler made a motion to accept the report. Dr. Gillaspay seconded the motion. The motion passed unanimously.

DIRECTOR'S REPORT

Susan Cooper reported the following:

- Renewal season progress.
- License verification fee request.
- The current list of projects for the board office;
 - New website
 - Digitizing complaint and licensee files (minus CJIS information)
 - Documentation of input procedures for the database for future staff use;
- Unclaimed funds received from the Auditor's office; and
- The end of fiscal year 2019: purchasing supplies and sending outdated equipment to M&R.

OLD BUSINESS

Change of Complaint Process

Dr. Everett proposed that information from an allegation would be reviewed by the Complaint Committee who makes recommendations to the full board for final decisions. Actions can include the following:

- Allegation dismissed; no complaint is created.
- Allegation then becomes a complaint which would be investigated. The complaint could be dismissed, or result in a sanction according to these levels:
 - Level 1: action such as an informal resolution, letter of concern/education or a letter of warning. Level 1 is not a reportable sanction;
 - Level 2: a letter of reprimand and/or civil penalty;
 - Level 3: probation or suspension with remedial conditions, monitoring and/or civil penalties; and
 - Level 4: revocation and/or civil penalties.

Dr. Fowler made a motion to table the Allegations and Complaints language until the July 19, 2019 board meeting. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Rules Review

Mr. West presented the board with drafts of the Rules.

The Rules' drafts are as follows:

- Dr. Fowler made a motion to accept Sections 2.2, 3.4 and 4.2 as drafted. Ms. Fuller seconded the motion. The motion passed unanimously.
- Section 5.4 A was tabled until the next board meeting.
- Dr. Fowler made a motion to accept Section 5.6 as drafted. Dr. Everett seconded the motion. The motion passed unanimously.
- Dr. Everett made a motion to accept Section 7.3 and 7.4 as drafted. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.
- Dr. Fowler made a motion to accept Section 9.1 as amended. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.
- Dr. Fitzgibbons made a motion to accept Section 11.4 as drafted. Dr. Gillaspay seconded the motion. The motion passed unanimously.
- Dr. Fitzgibbons made a motion to accept Section 11.6 as drafted. Dr. Gillaspay seconded the motion. The motion passed unanimously.
- Section 8, Criminal Background checks and Telemedicine were tabled until the July 19, 2019 board meeting.

RECESS/RECONVENE

The board recessed at 12:15pm for lunch, credential reviews and quarterly reports. The board reconvened at 1:15pm.

NEW BUSINESS

One Time Consultation

Mr. Greg Wisdom submitted a request on behalf of Dr. Jane Booth to conduct Neuropsychological Assessments in the month of August. Dr. Fowler made a motion to deny the request stating Dr. Booth must submit her request and the board would only be able to approve one case per the Rules' Section 5.6 D. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. Richard DeMier submitted a request to conduct an evaluation in June 17, 2019. Dr. Fowler made a motion to accept his request. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Supervisor Status

Dr. Maggie James applied for Supervisor Status. Dr. Everett made a motion to approve the application. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

Dr. Sacha McBain's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Everett made a motion to approve pending documentation of training in Biofeedback or removal from the Statement of Intent and Supervision Agreement and Plan.

The Credential Review Committee (CRC) made and seconded motions to approve the following credentials:

1. Dr. Jessica Bryant's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
2. Dr. Kristen Bosc submitted credentials for Ms. Julia Marchese to the board for consideration as a Neuropsychological Technician.

All accepted by the board.

QUARTERLY REPORTS

Dr. Janet Kwan's Quarterly Report for the period of March 1, 2019 – May 31, 2019

Dr. Caren Moore's Quarterly Report for the period of February 8, 2019 – May 29, 2019.

All accepted by the board.

ADJOURNMENT

Dr. Fowler made a motion to adjourn at 1:25pm. Dr. Gillaspay seconded the motion. The motion passed unanimously.