

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
July 19, 2019

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:20 AM.

ROLL CALL

Board members present: Dr. Betty Everett, Dr. Fowler, Ms. Marcia Fuller, Dr. Art Gillaspay and Dr. Edward Kleitsch.

Staff members present: Director Cooper and Ms. Brandi Thompson.

Dr. Lisa Fitzgibbons was excused.

Mr. Joe West was present as the board's Attorney General's representative.

Mr. Matt Gilmore was present from the Health Department.

APPROVAL OF AGENDA

Dr. Fowler made a motion to add Allegations and Complaints language to the agenda under Old Business. Ms. Fuller seconded the motion. The motion passed unanimously.

Dr. Gillaspay made a motion to move Dr. John Phillips' request for Provisional License extension under New Business. Ms. Fuller seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Everett made a motion to approve the June 7, 2019 Minutes as amended. Ms. Fuller seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

No report

PERSONNEL COMMITTEE

No report

TREASURER’S REPORT

Dr. Everett informed the board that the agency continues to operate within its budget. The monthly revenue for June was \$101,854.80, expenses were \$15,344.79, the remaining operating balance for FY19 was \$53,318.08 and the cash investment balance was \$764,550.91. Dr. Gillaspy made a motion to accept the report. Dr. Fowler seconded the motion. The motion passed unanimously.

DIRECTOR’S REPORT

Director Cooper reported the following:

1. Website negotiations;
2. Financial reconciliation procedures and reports;
3. The fiscal year 2019 closing books in process;
4. Cell purchase for Director’s official use and “Ring” brand doorbell for the office;
Dr. Fowler made a motion to bring a proposal of costs. Dr. Everett seconded the motion. The motion passed unanimously.
5. Renewal process and statistics;
6. Legislative audit results reflecting the following: A Reportable finding of segregation of duties, a Supplemental finding of lack of reconciliation on a monthly basis, a Verbal Finding of failure to report 3 consecutive absences of Board members to the Governor within 30 days, and a Verbal Finding of Board Minutes not reflecting results of an Audit;
7. Information Network of Arkansas (INA) has been overcharging APB for online verification transactions since July 29, 2014;
8. The Occupational Licensing Review Committee has APB in Group 2 and will be reviewed in June of 2020; and
9. Whether adopting the PLUS program involves changes to the APB Rules and Regulations.

OLD BUSINESS

Matt Gilmore with the Health Department discussed possible changes for the upcoming transition.

Rules Review

Mr. West presented the board with drafts of the Rules.

The Rules’ drafts are as follows:

- Dr. Fowler made a motion to accept Section 5.4 as drafted. Dr. Everett seconded the motion. The motion passed unanimously.
- Dr. Everett made a motion to accept Sections 5.5, 10.2, 11.3, 11.8 and 14.3, as drafted. Ms. Fuller seconded the motion. The motion passed unanimously.
- Dr. Fowler made a motion to accept Section 7.7 as drafted. Dr. Gillaspy seconded the motion. The motion passed unanimously.

- Dr. Everett made a motion to accept Section 8.1 as drafted. Ms. Fuller seconded the motion. The motion passed unanimously.
- Dr. Everett made a motion to accept Section 19.1 as amended. Ms. Fuller seconded the motion. The motion passed unanimously.
- Dr. Gillaspay made a motion to allow Mr. West to send a document to himself and Dr. Fowler for review and if issues arose, to present it back to the Board; otherwise, he would take it the Governor’s office for initial review. Ms. Fuller seconded the motion. The motion passed unanimously.

RECESS/RECONVENE

The board recessed at 12:15pm for lunch, credential reviews, quarterly reports and Oral Interviews.

The board reconvened at 2:11pm.

NEW BUSINESS

Complaint process

Dr. Everett made a motion to table the Allegations/Complaint process. Ms. Fuller seconded the motion. The motion passed unanimously.

EPPP2 Pilot Exam Letter

The EPPP2 Pilot exam must be complete by August 31, 2019.

Supervision of Practicum Students

Dr. Elizabeth Pulliam submitted inquiries about supervising practicum students. Dr. Gillaspay advised Dr. Pulliam to direct her questions to Heather Martens, the practicum supervisor at UCA.

Statement of Intent

Dr. Marian Smith submitted a request to revise her Statement of Intent to add Neuropsychology under supervision. Dr. Fowler made a motion to advise Dr. Smith she may be considered for approval upon receipt of a Supervision Agreement and Plan to be consistent with supervision requirement outlined in Section 6.3.C. of the Arkansas Psychology Board’s Rules. Dr Gillaspay added she must have the equivalent of two years of formal, full-time training in neuropsychology with at least one year being post-doctoral. Dr. Everett seconded the motion. The motion passed unanimously.

Ms. Mollie Teas submitted a request to revise her Statement of Intent and Supervision Agreement and Plan to add Psychoeducational Testing under supervision per the Department of Disability Determination for Social Security Administration requirements.

Ms. Fuller made a motion to accept request. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Completion of 3,000 hours

Ms. Ginger McCorkle submitted her completion of 3,000 hours toward Licensed Psychological Examiner-Independent Status, along with a Statement of Intent LPE-I. Dr. Everett made a motion to grant Independent Status. Ms. Fuller seconded the motion. The motion passed unanimously.

Consultation Inquiry

Dr. Kyong Han submitted a request to provide consultation to veterans in Arkansas before licensure. Dr. Everett made a motion to deny request and advised Dr. Han must first be licensed in Arkansas. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Licensure Inquiry

Dr. Joy Brown submitted an inquiry regarding psychology re-specialization for licensure. Dr. Gillaspay made a motion to advise Dr. Brown to review Section 5.4 of the Psychology Board's Rules and that the Board does not pre-determine licensure. Dr. Everett seconded the motion. The motion passed unanimously.

Provisional License Extension

Dr. M. Kaye Ramsey submitted a request for an extension of her Provisional License to prepare for the EPPP. Dr. Everett made a motion to extend her Provisional License for 6 months. Ms. Fuller seconded the motion. The motion passed unanimously.

Supervisor Status

Dr. Monica Mousa applied for supervisor status. Dr. Gillaspay made a motion to approve the application. Dr. Fuller seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

Dr. Sandra Michel's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Gillaspay made a motion to approve pending documentation of conferred date of degree and completion of Internship.

Dr. Marta Pardo's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Gillaspay made a motion to approve pending documentation of conferred date of degree and completion of Internship.

Dr. Brooke Yancey's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Gillaspy made a motion to approve pending documentation of conferred date of degree and completion of Internship.

Dr. Garrett Andrews submitted credentials for Ms. Macy Browning to the board for consideration as a Neuropsychological Technician. Ms. Browning's credentials were denied due to no documentation of tests and measurements.

Dr. Sasha McBain's credentials were submitted to the board for re-review as an Applicant Psychologist-Provisional Licensee.

The Credential Review Committee (CRC) made and seconded motions to approve the following credentials:

1. Dr. Jennifer Gess submitted credentials for Mr. Lee Isaac to the board for consideration as a Neuropsychological Technician.
2. Dr. Jennifer Kleiner submitted credentials for Mr. Lee Isaac to the board for consideration as a Neuropsychological Technician.
3. Dr. Claude Sassoon's credentials were submitted to the board for consideration as an Applicant National Register-Provisional Licensee.

All accepted by the board.

QUARTERLY REPORTS

1. Dr. Sarah Henderson's Quarterly Report for the period of December 18, 2018 – May 17, 2019.
2. Dr. Chance McDermott's Quarterly Report for the period of March 15, 2019 – June 17, 2019.
3. Dr. Caren Moore's Quarterly Report for the period of May 1, 2019 – July 16, 2019.
4. Dr. Rose Smith's Quarterly Report for the period of May 1, 2019 – July 31, 2019.
5. Dr. Michael Watson's Quarterly Report for the period of April 19, 2019 – June 19, 2019.
6. Dr. Kathy White's Quarterly Report for the period of April 5, 2019 – July 5, 2019.

All accepted by the board.

ADJOURNMENT

Dr. Everett made a motion to adjourn at 3:10pm. Ms. Fuller seconded the motion. The motion passed unanimously.