

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
February 15, 2019

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:35 AM.

ROLL CALL

Board members present: Dr. Betty Everett, Dr. Fowler, Ms. Marcia Fuller, Dr. Art Gillaspy, and Dr. Edward Kleitsch.

Staff Members present: Susan Cooper and Ms. Brandi Thompson.

Mr. Joe West was present as the board's Attorney General's representative.

APPROVAL OF AGENDA

Dr. Everett made a motion to amend the agenda and add a UAMS inquiry under the Treasurer's report. Dr. Fowler seconded the motion. The motion passed unanimously.

Dr. Everett made a motion to approve the agenda as amended. Dr. Gillaspy seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Gillaspy made a motion to approve the January 15, 2019 board meeting Minutes as amended. Ms. Fuller seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

The Complaint Committee made a recommendation to dismiss C#18-05 due to no Rules and Regulations or ethical violations. Dr. Everett made a motion to accept the recommendation. Ms. Fuller seconded the motion. The motion passed unanimously.

The Complaint Committee made a recommendation to dismiss C#18-15 and C#18-16 due to no FOIA responses received. Dr. Fowler made a motion to accept the recommendation. Dr. Everett seconded the motion. The motion passed unanimously.

The Complaint Committee made a recommendation to accept the Consent Agreement for C#18-10. Dr. Everett made a motion to accept the recommendation pending receipt of the signature page. Dr. Gillaspy seconded the motion. The motion passed unanimously.

Mr. West advised the board a Notice of Hearing will be sent to the Respondents in C#17-01 and C#17-03.

OLD BUSINESS

Dr. Michael Parker submitted requests regarding Continuing Education hours. Dr. Gillaspay made a motion of the following:

- Documentation of viewing of webinars/seminars may not be counted as Continuing Education (CE) hours;
 - Preparations for presentations to be counted as CE hours is at the discretion of the board upon review;
 - Online/home study CE hours would be credited the same as the attendees of the program and may not serve as more than 50% of CE hours except where the place of employment is an accredited training institution; and
 - There are currently no specific requirements regarding ethics CE hours at this time.
- Ms. Fuller seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee Report

No report.

Dr. Fowler also commended the Board staff for their excellent work.

Dr. Fowler discussed researching classifications of the Administrative Specialist III and Administrative Director's positions to assure accurate classification relative to job duties performed.

Treasurer's Report

Dr. Everett informed the board that the agency continues to operate within its budget. The board's monthly revenue for January was \$4,285.56, expenses were \$20,343.00 and the board's remaining operating balance for FY19 was \$80,785.80. Dr. Gillaspay made a motion to accept the report. Dr. Reeder seconded the motion. The motion passed unanimously.

Dr. Everett inquired if an interim fellow would meet requirements under the DHS/Medicaid guidelines. The board advised there would be an issue with timing and they would not meet the requirements.

Director's Report

Director Cooper reported the following:

- The outcome of the Arkansas Crime Information Center (NCIC) audit;
- All board members, staff and AG representatives are required to complete the online NCIC exam every two years;
- The Department of Information Systems' (DIS) migration to Microsoft Office 365;
- The Governor's Board and Commissions nomination process for the Arkansas Psychology Board;
- Hiring an Investigator to clean up the old complaint files according to the retention schedule and to handle all complaints;
- Completion of the APA Non-Accredited Internship and Doctoral forms to be included with new applications;
- Negotiations with Lance McGonigal and Steve Manatt regarding website maintenance and updates;
- The intention to request an appropriation increase with Legislative Council.

Rules and Regulations General Changes

Dr. Gillaspay and Dr. Fowler provided a draft of the revised Rules and Regulations.

CEU Extension

Dr. Carmilya Wilson submitted documentation requesting an extension to complete her CEUs. Dr. Gillaspay made a motion to approve request pending submission of a plan to complete CEUs. Dr. Fowler seconded the motion. The motion passed unanimously.

License Request

Dr. Laura Krum submitted a request to acquire licensure without sitting for an Oral Examination/Interview. Dr. Fowler made a motion to deny request and to continue to follow current procedures. Ms. Fuller seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Ms. Ginger McCorkle submitted a request to revise her Supervision Agreement and Plan to add Dr. Seth Sorensen as her Secondary Supervisor for Neuropsychology. Dr. Gillaspay made a motion to deny request and resubmit a Supervision Agreement and Plan reflecting 1-hour of weekly supervision. Dr. Everett seconded the motion. The motion passed unanimously.

QUARTERLY REPORTS

Dr. Caren Moore's Quarterly Report for the period of October 19, 2018 – February 7, 2019.

Dr. Rose Smith's Quarterly Reports for the period of November 1, 2018 – January 31, 2019.

Dr. Kathy White's Quarterly Reports for the period of October 5, 2018 – January 5, 2019.

ADJOURNMENT

Dr. Fowler made a motion to adjourn at 3:40pm. Dr. Everett seconded the motion. The motion passed unanimously.