

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
August 16, 2019

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:27 AM.

ROLL CALL

Board members present: Dr. Betty Everett, Dr. Lisa Fitzgibbons, Dr. Joyce Fowler, Ms. Marcia Fuller, and Dr. Edward Kleitsch.

Staff members present: Director Cooper and Ms. Brandi Thompson.

Dr. Art Gillaspay was excused.

Mr. Joe West was present as the board's Attorney General's representative.

Mr. Matt Gilmore was present from the Health Department.

APPROVAL OF AGENDA

Dr. Fowler made a motion to approve the agenda. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Everett made a motion to approve the July 19, 2019 Minutes. Ms. Fuller seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

The Complaint Committee made a recommendation to accept the Consent Agreement for C#18-04 to surrender their license. Dr. Fowler made a motion to accept the recommendation. Dr. Everett seconded the motion. The motion passed unanimously.

The Complaint Committee made a recommendation to dismiss C#19-03 due to no psychologist/patient relationship with the licensee and complainant. Dr. Fowler made a motion to accept the recommendation. Ms. Fuller seconded the motion. The motion passed unanimously.

PERSONNEL COMMITTEE

Dr. Fowler received a complaint regarding office staff not completing tasks in a timely manner and advised Director Cooper to investigate. Dr. Everett made a motion to follow-up during the September 20, 2019 Board meeting. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Dr. Everett informed the board that the agency continues to operate within its budget. The monthly revenue for June was \$39,592.25, expenses were \$16,952.61, the remaining operating balance for FY19 was \$184,167.33 and the cash investment balance was \$659,672.72. Ms. Fuller made a motion to accept the report. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

DIRECTOR'S REPORT

Director Cooper reported the following:

1. Cell purchase for Director's official use and "Ring" brand doorbell for the office; Dr. Fowler made a motion to approve up to \$1,000 for the cellphone purchase and activation, up to \$150 for the "Ring" doorbell. Ms. Fuller seconded the motion. The motion passed unanimously; Dr. Fitzgibbons made a motion to accept the monthly fee for the phone. Ms. Fuller seconded the motion. The motion passed unanimously.
2. Reconciliation for Auditing purposes;
3. Information Network of Arkansas (INA) has been overcharging APB for all online credit card transactions since July 29, 2014. Dr. Fowler made a motion to allow purchasers pay the convenience fees for verifications and renewals. Ms. Fuller seconded the motion. The motion passed unanimously.
4. The ASPPB Fall Conference in October.
5. Credential reviews for foreign applicants.

OLD BUSINESS

Rules Review

Mr. West presented the board with drafts of the Rules.

The Rules' drafts are as follows:

1. Dr. Everett made a motion to accept Section 5.6 as amended. Ms. Fuller seconded the motion. The motion passed unanimously.

PLUS Program

Director Cooper presented information regarding the PLUS Program's process. The Board tabled the discussion for further review.

RECESS/RECONVENE

The board recessed at 11:48am for lunch, credential reviews and quarterly reports.

The board reconvened at 1:00pm.

NEW BUSINESS

Status for licensees who have not renewed

Director Cooper advised the Board of sending email/letters to licensees who have not renewed. Dr. Fowler suggested licensees who have not renewed should reflect an “Expired” status in the database.

Neuropsychology Inquiries

Dr. Marian Smith submitted the following questions to the Board regarding Neuropsychology:

1. “Does the supervisor have to be licensed in Arkansas?”
2. Is the supervision for 2 years or forever?
3. Do you have referral for supervisor? Or can you put me in contact with someone on the Board?”

Dr. Fowler made the motion to advise Dr. Smith:

- The supervisor must be licensed in Arkansas, except for in some federal positions or locations;
- Supervision should be for 1 year, assessed competent by supervisor per NAN guidelines or on-going under supervision; and
- The Arkansas Psychology Board does not possess a list of Neuropsychological supervisors and you should check with the local Neuropsychologists to inquire if they have approved supervisor status and send a copy of the NAN guidelines. Dr. Everett seconded the motion. The motion passed unanimously.

Request for late fee waiver

Ms. Sandra Wilson submitted a request to waive the 2019-2020 renewal late fee due to extenuating circumstances. Dr. Everett made a motion to waive the late fee. Dr. Fowler seconded the motion. The motion passed unanimously.

Reinstatement of License

Ms. Lisa Bohne-Clay submitted a request to reinstate her license status from Voluntary Inactive to Active. Ms. Fuller recused herself. Dr. Fowler made a motion to deny request due to lack of 8 CEU hours. Dr. Everett seconded the motion. The motion passed unanimously.

Supervisor Status

Dr Laura Horton applied for Supervisor status. Dr. Everett made a motion to approve her Supervisor status application. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Dr. Angela Etchison submitted a request to revise her Supervision Agreement and Plan. Dr. Everett made a motion to deny her request because supervision for Neuropsychology testing is limited to administration and scoring. Dr. Fowler seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

Dr. Sarah Lindeman's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Lindeman's credentials were approved pending supervision of Projective Testing.

Dr. Kaleb Pratt's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Pratt's credentials were approved pending supervision of Projective Testing.

Dr. Kelcey Puskiewicz's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Puskiewicz's credentials were approved pending removal of non-approved supervisors.

The Credential Review Committee (CRC) made and seconded motions to approve the following credentials:

1. Dr. Lindsey Carnes' credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
2. Dr. Alexis Elmore's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
3. Dr. Nekeshia Hammond credentials were submitted to the board for consideration as an Applicant National Register-Provisional Licensee.
4. Dr. Ellen Manegold's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.

5. Dr. Andrew Mendonusa's credentials were submitted to the board for consideration as an Applicant Certificate of Professional Qualification Psychologist-Provisional Licensee.
6. Dr. Lauren Quetsch's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
7. Dr. Lauren Robinson's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
8. Dr. Jennifer Gess submitted credentials for Ms. Chrystal Fullen to the board for consideration as a Neuropsychological Technician.
9. Dr. Jennifer Kleiner submitted credentials for Ms. Chrystal Fullen to the board for consideration as a Neuropsychological Technician

All accepted by the board.

ADJOURNMENT

Dr. Everett made a motion to adjourn at 1:50pm. Ms. Fuller seconded the motion. The motion passed unanimously.