

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
April 19, 2019

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:30 AM.

ROLL CALL

Board members present: Dr. Betty Everett, Dr. Lisa Fitzgibbons, Dr. Fowler, Ms. Marcia Fuller, Dr. Art Gillaspay and Dr. Edward Kleitsch.

Staff Members present: Ms. Susan Cooper and Ms. Brandi Thompson.

Becky Denison was present as the board's Investigator.

Joe West was present as the board's Attorney General's representative.

Dr. Fowler made a motion to excuse Dr. Everett from the May 17, 2019 Board meeting. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Dr. Gillaspay made a motion to move the June 21, 2019 meeting to June 7, 2019. Dr. Everett seconded the motion. The motion passed unanimously.

APPROVAL OF AGENDA

Dr. Gillaspay made a motion to approve the agenda. Dr. Fowler seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Gillaspay made a motion to approve the March 15, 2019 board meeting Minutes as amended. Dr. Fowler seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

The Complaint Committee advised no action needs to be taken at this time.

Personnel Committee

The Personnel Committee reported meeting with Stephanie Dalton and Jennifer Elkins with Office of Personnel Management (OPM) regarding the board staff's job

classifications, titles, pools, position swaps and Director's discretion. OPM will research and respond to Dr. Fowler.

The Committee and OPM also discussed Independent Contractor status. Dr. Fowler made a motion for Ms. Cooper to contact the Office of State Procurement (OSP) inquire what data is needed to provide a pool of Investigators to have accessible when needed. Ms. Fuller seconded the motion. The motion passed unanimously.

Dr. Fowler made a motion for Ms. Cooper to schedule board member/staff training with the Association of State and Provincial Psychology Boards (ASPPB). Dr. Everett seconded the motion. The motion passed unanimously.

Dr. Fowler advised no Personnel action was taken.

Treasurer's Report

Dr. Everett informed the board that the agency continues to operate within its budget. The board's monthly revenue for March was \$3,293.35, expenses were \$15,357.32, the board's remaining operating balance for FY19 was \$93,931.15 and the cash investment balance was \$739,942.37.

Director's Report

Ms. Cooper reported the following:

- Introduction of new board member, Dr. Lisa Fitzgibbons;
- Board member training
- The approval of the appropriation request of \$20,000 in operating budget funds;
- Proposed agreement with Manatt consulting to develop a website to work in conjunction with the current database;
- Hiring of a staff member with the database developer to scan complaint files;
- DHS and OPM inquiries regarding job descriptions and classifications and;
- The SB 505 (Act 887) on how to administrate the new Medicaid provisional license types.

OLD BUSINESS

Matt Turner with ASPPB contacted the board via telephone conference regarding the EPPP 2 progress.

Dr. Everett reported information retained at the ASPPB conference regarding sanctions; Level 1 would be considered having an allegation and/or a Letter of Warning and is not reportable.

Level 2 would be considered having a Letter of Reprimand and/or a civil count becomes an official sanction and is reportable.

Ms. Denison provided a documentation report for complaint files reflecting historical practices and findings.

Dr. Everett also discussed Agreement of Reciprocity and military applicants. Military applicants and spouses' credentials would be reviewed expeditiously for full licensure. Mr. West will research the law regarding Reciprocity of Military applicants.

Dr. Michael Watson resubmitted his Statement of Intent for provisional licensure. Dr. Gillaspay made a motion to approve the Statement of Intent and licensure. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

NEW BUSINESS

CEU Approval

Dr. Kevin Chapman submitted a request for approval to teach a CEU workshop. Dr. Fowler made a motion to advise Dr. Chapman that the board does not pre-approve courses and to refer to ArPA for guidance. Ms. Fuller seconded the motion. The motion passed unanimously.

CEU Inquiries

Dr. Michelle Satterlee submitted a request an amount of CEU's offered for instructing the courses Social and Cultural Foundations, Social Psychology and Intro to Therapeutic Interviewing. Dr. Fowler made a motion to grant 3 hours per course. Ms. Fuller seconded the motion. The motion passed unanimously.

Licensee Request

Dr. Caren Moore submitted a request to sit for the Oral Exam/Interview outside of the quarterly schedule. Dr. Gillaspay made a motion to grant her request pending passing the EPPP. Ms. Fuller seconded the motion. The motion passed unanimously.

One-Time Consultation

Dr. Gilbert Macvaugh, III submitted a request for approval to conduct an evaluation in Arkansas in September. Dr. Everett made a motion to accept his request. Ms. Fuller seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Mr. James Harris submitted a Supervision Agreement and Plan to list Dr. Kevin Santulli as his Primary Supervisor. Dr. Everett made a motion to approve his request. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Supervisor Status

Dr. Mara Wood submitted an application for Supervisor Status. Dr. Everett made a motion to approve her application. Ms. Fuller seconded the motion. The motion passed unanimously.

Statement of Intent

Dr. Danielle Umland submitted a revised Statement of Intent adding Neuropsychology and Supervision Agreement and Plan to add Dr. Damon Lipinski as her Primary Supervisor and Dr. Mary Ann Scott as her Secondary Supervisor. Dr. Everett made a motion to approve revised Statement of Intent and Supervision Agreement and Plan. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Recess/Reconvene

The board recessed at 12:00pm for lunch, credential reviews, quarterly reports and Oral exams.

The board reconvened at 2:20pm.

CREDENTIAL REVIEWS

The Credential Review Committee (CRC) made and seconded motions to approve the following credentials:

1. Dr. Leticia Duvivier's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
2. Dr. Brandon Griffin's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.
3. Dr. Meagan Medley's credentials were submitted to the board for consideration as an Applicant Psychologist-Provisional Licensee.

QUARTERLY REPORTS

Dr. Jean Devenny's Quarterly Report for the period of December 10, 2018 – March 10, 2019.

Dr. Chance McDermott's Quarterly Report for the period of December 14, 2018 – March 15, 2019.

Dr. Kendall Reiner's Quarterly Reports for the periods of October 21, 2018 – January 13, 2019 and January 14, 2019 – April 15, 2019. Dr. Everett made a motion to send a letter advising to send reports in a timely manner. Dr. Fowler seconded the motion. The motion passed unanimously.

All accepted by the Board.

ADJOURNMENT

Dr. Everett made a motion to adjourn at 4:20pm. Ms. Fuller seconded the motion. The motion passed unanimously.